

FIRST SCHEDULE
FORMS
Form 1
TRADE ACT
(CAP 43:02)
(REG.31 (1))
APPLICATION FORM

A. PROPOSED BUSINESS

Type of business/license applied for _____

Location of proposed business _____

B. PARTICULARS OF APPLICANT

1. For Business names

Name and Address

Business Name

2. For companies

a. Registered name of Company _____

b. Trading name of company if different from (a) _____

Percentage share of citizen equity holding _____

Particulars of all shareholders:

Name

Nationality

Address

% Share in
Equity holding

3. Level of Investment (Capital to be invested in the business)

(a) Capital Investment P _____

(b) Assets P _____

4. Anticipated number of employees: _____

C. PARTICULARS OF LAND PREMISES

- 1. Plot No. or Land board Certificate No. _____
- 2. Date of Plot Allocation _____
- 3. Is the plot zoned Commercial or Industrial _____
- 4. If the premises are leased, state the name of the owner _____

- 5. Size of premises (sq.m of floor space) _____
- 6. Have your premises been inspected and certified suitable by the Environmental Health Unit of the Council? _____

D. RESIDENCE AND WORK PERMITS (FOR NON CITIZEN APPLICANTS ONLY)

- 1. Date of expiry of Residence permit _____
- 2. Date of Expiry of work permit _____

E. GENERAL INFORMATION

- 1. Have you ever been convicted in the last 2 years, of any offence involving dishonesty?

- 2. If so, give particulars of each conviction

I certify that the information supplied in my application is true to the best of my knowledge and belief.

Date: _____ Applicant's Signature _____

For Official Use Only

Application received by:

Date: _____ Signature: _____

Decision by Licensing Committee

Date: _____

Chairperson's signature _____

The applicant must submit the following with the application form for a trading license –

1. Certificate of incorporation or registration and the latest Form of Annual Return.
2. Proof of availability of premises (written undertaking lease in lieu of agreement or title deed)
3. Satisfactory zoning report.
4. Satisfactory Environmental Health Inspection report for the premises.
5. Certified copy of passport for non-citizens and identity card for citizens.