

# MTTC

MADIRELO TRAINING & TESTING CENTRE

REPUBLIC OF BOTSWANA

Ministry of Labour and Home Affairs  
Directorate of Apprenticeship and Industrial Training  
Private Bag 00267  
Gaborone, Botswana, Plot 18006, Machel Drive  
Tel: 3609100 Fax: 3956314 Email: [mttc@gov.bw](mailto:mttc@gov.bw)

## “C”

### APPLICATION FOR TRADE TEST “C” (INDUSTRIAL TRAINEES)

You must make your application for trade test on this form. Please read these notes carefully before you complete the form.

#### Trade Test “C”

To apply for Trade Test “C” you must have a minimum of three (3) years practical experience in the trade to be tested **and/or** acceptable training in the trade, and have also satisfactorily completed any skills improvement course at this level, or another approved two (2) years course conducted in industry or in a training institution approved by the Director.

A full Trade Test “C” consists of two parts - theory and practical tests. The pass mark for each part is **50%**. If you pass both parts you will receive a grade “C” (T + P) certificate. If you pass the practical test and fail the theory test **YOU** will **either** receive a practical competency certificate – grade “C” (P), or be invited later to attend skills upgrading courses in each of the subjects you failed. At the end of the skills upgrading you will be re-tested in the subjects you failed.

If you want to be tested on your practical skills only, you should apply for a trade test “C” (P) test.

Send your completed application form to the Director (address on top of form); attach certified copies of OMANG, ACCADEMIC and VOCATIONAL/TRADE CERTIFICATES, and REFERENCES and/or letter from employer etc.

(Please complete in block letters or use a typewriter)

1. Surname: ..... First Name: ..... Middle Name: .....

2. Date of Birth: Day: ..... Month: ..... Year: .....

3. Sex (tick one box): Male  Female:

4. Nationality: ..... (attach certified copy of OMANG/PASSPORT)

5. Academic qualifications: .....

6. Trade qualifications: .....

7. Postal Address: ..... Email: .....

.....

..... Telephone: .....Cell: .....

8. Vocation/occupation to be tested: .....

**Vocations/Trades:** You can apply for testing in any one of these vocations/trades:

Auto Mechanics (AM); Auto Electric (AE); Architectural Draughting (AD); Bricklaying &f Plastering (BP); Borehole Mechanic (BM); Carpentry & Joinery (CJ); Cabinet Making (CM); Chef (CF); Dressmaking (DM); Electrical (EL); Heavy Plant Mechanic (HPM); Instrumentation Mechanic (IM); Maintenance Fitting (MF); Machine Fitting (FM); Panel Beating & Spray Painting (PBSP); Painting & Decorating (PD); Pipe Fitting (PF); Plumbing (PL); Power Plant Operator (PPO); Refrigeration & Air Conditioning Mechanic (RAM); Waiter (WT); Welding & Fabricating (WF).

9. Grade required: .....  
"C" (P) or "C" (T+P)

10. Have you been tested before? (Tick one box)      Yes:       No:

(If "yes," complete section 11 and 12

11. Tested for grade: .....      Date of test: .....

12. Did you pass (Tick one box)      Yes:       No:       Certificate Number: .....

(Please attach certified copy of certificate or summary report)

13. Signature or thumb of applicant: .....      Date: .....

**14. If you are either employed or self – employed please complete this section**

Present employer/company: .....

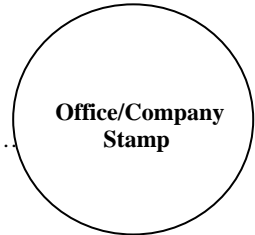
Postal address: .....

Physical address .....

Contact person: ..... Position: .....

Contact's signature: ..... Date: .....

Tel no: .....



Send your completed application to:  
**The Director of Apprenticeship and Industrial Training (ADDRESS ON FRONT SIDE OF FORM)**

(Remember to attach certified copies of each of your reference, certificates in the trade to be tested and Omang)

Approved/Not approved

.....  
Director of Apprenticeship  
and Industrial Training

←      **FOR OFFICIAL USE ONLY**      →

Computer registration number: ..... For

Date of registration: .....